

MINUTES OF THE
MAG MANAGEMENT COMMITTEE MEETING

June 12, 2002
MAG Office Building - Saguaro Room
Phoenix, Arizona

MEMBERS ATTENDING

Fred Carpenter, Wickenburg, Chairman	Mike Hutchinson, Mesa
Kristin Greene for Todd Hileman, Avondale	Tom Martinsen, Paradise Valley
*Joe Blanton, Buckeye	Terry Ellis, Peoria
*Jon Pearson, Carefree	Frank Fairbanks, Phoenix
Usama Abujbarah, Cave Creek	Cynthia Seelhammer, Queen Creek
Donna Dreska, Chandler	Jacob Moore for Bryan Meyers, Salt River
Stuart Brackney, El Mirage	Pima-Maricopa Indian Community
*Roy Pederson, Fountain Hills	Jan Dolan, Scottsdale
Shane Dille, Gila Bend	Bill Pupo, Surprise
*Urban Giff, Gila River Indian Community	Shannon Wilhelmsen for Will Manley, Tempe
George Pettit, Gilbert	Ralph Velez, Tolleson
Ed Beasley, Glendale	Mark Fooks, Youngtown
Jerene Watson for	Mary Lynn Tischer for Victor Mendez, ADOT
Stephen Cleveland, Goodyear	Tom Buick for David Smith, Maricopa County
Tom Morales, Guadalupe	Ken Driggs, Valley Metro/RPTA
Horatio Skeete, Litchfield Park	+George Hoffman, Apache Junction

*Those members neither present nor represented by proxy.

+ Non-voting

Participated by videoconference or telephone conference call.

1. Call to Order

The meeting was called to order by Chairman Fred Carpenter, Wickenburg, at 12:05 p.m.

2. Pledge of Allegiance

Chairman Carpenter stated that transit tickets were available following the meeting from Valley Metro/RPTA. Chairman Carpenter announced that for agenda item #12, Homeless Continuum of Care Recommendations, a list showing the project rankings of the 2002 HUD Stuart B. McKinney Applications, developed on June 7, 2002, was at each place. He stated that for agenda item #14, Desert Spaces Implementation, the memo included in the agenda packet was revised to reflect the deletion of bullet #3 on page one. He added that a revised agenda to reflect this modification in the requested action was at each place. Chairman Carpenter stated that the memo was also revised on page three to note the passage of legislation that extends the deadline one year for communities to prepare an open space element as part of its general plan.

3. Approval of May 8, 2002 Meeting Minutes

Chairman Carpenter asked members if there were any changes to the minutes. Hearing none, he asked for a motion to approve.

Mary Lynn Tischer moved to approve the minutes of the May 8, 2002 meeting. Shane Dille seconded, and the motion carried unanimously.

4. Call to the Audience

Chairman Carpenter stated that public comments have a three minute time limit and there is a timer to help the public with their presentations. When two minutes have elapsed, a yellow light will come on notifying the speaker that they have one minute to sum up. At the end of the three minute time period, a red light will come on. Chairman Carpenter stated that for members of the audience who wish to speak, cards are available from the staff who will bring it to the Chairman. Public comment is provided at the beginning of the meeting for non-agenda items. Chairman Carpenter noted that no public comment cards had been turned in.

5. Executive Director's Report

Dennis Smith stated that James M. Bourey announced his resignation as MAG Executive Director, effective August 1, 2002. He stated that the Regional Council Executive Committee had approved that Mr. Smith serve as Interim Executive Director. Mr. Smith stated that the Executive Committee action would need to be ratified at the June 26, 2002 Regional Council meeting. Mentioning the quorum issues at last year's annual meeting, Mr. Smith encouraged attendance by the Regional Council.

Mr. Smith stated that MAG hosted the FTA New Starts Roundtable Modeling Workshop on June 4-5, 2002. The workshop was held in Phoenix because of the high level of modeling and transit analysis done in the MAG region. Mr. Smith stated that due to the quality product, the MAG region's modeling and analysis have been noted as the best practice in the nation. Mr. Smith stated that 42 people attended the workshop, in addition to one person via videoconference and two by audio conference.

Mr. Smith stated that a press conference to kick off the videoconferencing system was held May 30, 2002. He expressed appreciation to the member agencies that participated in the kickoff, which was moderated by Al McCoy.

Mr. Smith stated that the fifth annual Desert Peaks Awards is scheduled for June 26, 2002, in conjunction with the annual Regional Council meeting. He encouraged all to make their reservations early to accommodate seating for city staff.

Mr. Smith stated that the Final Phase Public Hearing is scheduled for July 1, 2002 to receive input on the TIP and Plan. An open house will begin at 4:30 p.m., followed by the public hearing at 5:30 p.m.

Mr. Smith announced that Suzanne Quigley, Human Services Program Manager, will be leaving MAG to take a position at the Arizona Community Foundation. He commended Ms. Quigley

for her efforts, especially the Elderly Mobility project. Mr. Smith stated that Mary Thomson has been promoted to Human Services Program Manager, as Ms. Quigley's replacement. Chairman Carpenter thanked Mr. Smith for his report and asked if there were any questions.

6. Approval of Consent Agenda

Chairman Carpenter stated that public comment is provided at the beginning of the meeting for action items on consent. Each speaker is provided with a total of three minutes to comment on the consent agenda. He noted that no public comment cards had been turned in. Chairman Carpenter stated that agenda items #7, #8, #9, #10, #11, #12, #13, and #14 were on the consent agenda. He stated that any member of the Committee may request that an item be removed from the consent agenda and considered individually.

Jan Dolan requested that agenda item #14, Desert Spaces Implementation, be removed from the consent agenda.

Chairman Carpenter asked for a motion on agenda items #7, #8, #9, #10, #11, #12, and #13. Mr. Hutchinson moved to recommend approval, Donna Dreska seconded, and the motion carried unanimously.

7. Proposed Amendment and Administrative Adjustments to the FY 2002-2006 MAG Transportation Improvement Program (TIP) for Transit Projects

The Management Committee, by consent, recommended approving an Amendment and Administrative Adjustments to the FY 2002-2006 MAG Transportation Improvement Program for transit projects. The FY 2002-2006 MAG Transportation Improvement Program (TIP) was approved by the Regional Council on July 25, 2001. Each year, when the Transit Appropriations are released, Valley Metro reviews the Federal Transit Administration (FTA) Grant Application that is under development and adjusts the projects listed in the Grant and the TIP to ensure that the two programs are in conformance. At their May meeting, the Transportation Review Committee recommended approval of the amendment to the TIP.

8. Consultant Selection for the 2002 MAG Travel Speed Study

The Management Committee, by consent, recommended Carter Burgess, Inc. to conduct the 2002 MAG Travel Speed Study for an amount not to exceed \$300,000. The FY 2002 Unified Planning Work Program, approved in May 2001 by the Regional Council, included a travel speed study for \$300,000. The data collected from this survey will be used to calibrate the MAG travel demand model. The accuracy of speed data is important to the annual process of evaluating the conformity of transportation plans to state and federal air quality implementation plans. A Request for Proposals was advertised and seven firms submitted proposals. A multi-agency review team considered the proposals and reached a consensus that Carter Burgess, Inc. be selected to conduct the Travel Speed Study for an amount not to exceed \$300,000.

9. Consultant Selection for the MAG 2002 Traffic Volume Survey

The Management Committee, by consent, recommended selecting Traffic Research & Analysis, Inc. to conduct the 2002 Traffic Volume Survey for an amount not to exceed \$80,000. The FY

2002 Unified Planning Work Program, approved in May 2001 by the Regional Council, included a Traffic Volume Survey for \$80,000. The data collected from this survey will be used to calibrate the MAG travel demand model and provide a baseline for transportation planning and traffic engineering studies conducted in the MAG region. A Request for Proposals was advertised and two firms submitted proposals. A multi-agency review team considered the proposals and reached a consensus that Traffic Research & Analysis, Inc. be selected to conduct the 2002 Traffic Volume Survey for an amount not to exceed \$80,000.

10. Amendment of MAG Transportation Model Enhancements Consultant Contract for Station Demand Forecasting

The Management Committee, by consent, recommended amending the consultant contract with Parsons Brinckerhoff Quade & Douglas for transportation model enhancements from \$412,908 to \$512,908. The Regional Public Transportation Authority has provided MAG with funding for staff support and transit modeling improvements. Staff is recommending that the consultant contract with Parsons Brinckerhoff Quade & Douglas be amended to continue with the refinements to the model for transit purposes. This would increase the present contract from \$412,908 to \$512,908.

11. Conformity Consultation

MAG is conducting consultation on a conformity assessment for amendments and administrative adjustments to the FY 2002-2006 MAG Transportation Improvement Program and the Draft FY 2003-2007 MAG Transportation Improvement Program. The amendments and administrative adjustments are necessary to incorporate revisions to existing transit projects, add new federal-aid transit projects, and to include projects recommended for the interim closeout of the FY 2002 MAG federally funded program.

12. Homeless Continuum of Care Recommendations

On December 8, 1999, the Regional Council approved MAG becoming the responsible entity for a year round homeless planning process that includes submittal of the HUD Stuart B. McKinney Continuum of Care Consolidated Application for Maricopa County. The Continuum of Care grant supports transitional and permanent housing, and supportive services. Last year, the region received \$9.2 million. A Continuum of Care Steering Committee was formed and chaired by former Chief Justice Frank Gordon. MAG received 31 applications from non-profit organizations in the Valley on May 8, 2002. A ranking and review process, administered by the Valley of the Sun United Way, will be completed by June 7, 2002. The Regional Council Executive Committee will be requested to comment on the application rankings on June 17, 2002 before the grant is submitted to the Department of Housing and Urban Development on June 21, 2002.

13. 9-1-1 Budget Request to the Arizona Department of Administration for Equipment and Operating Funds

The Management Committee, by consent, recommended approval of the MAG FY 2004 PSAP Funding Request and MAG FY 2004-2008 PSAP Equipment Program, and the request for 9-1-1 operating funds for submittal to the Arizona Department of Administration. Each year, the

Public Safety Answering Point (PSAP) Managers submit inventory and upgrade requests that are used to develop a five year equipment program that forecasts future 9-1-1 equipment needs of the region and will enable MAG to provide estimates of future funding needs to the Arizona Department of Administration. At their meeting on May 9, 2002, the MAG 9-1-1 Oversight Team recommended approval of the PSAP Funding Request, Equipment Program, and operating funds.

14. Desert Spaces Implementation

The Desert Spaces Plan (adopted by Regional Council 1995) is a widely accepted plan for regional open space in the MAG region. The Plan recommends conservation and management strategies for lands that were identified as critical to the quality of life in the Valley. In 1996, the Desert Spaces Implementation Task Force was formed to further implement the recommendations of the Desert Spaces Plan. One of the recommendations of this Task Force was to form a citizens committee to provide leadership to enhance the implementation of the Desert Spaces Plan. This action may no longer be appropriate as there have been many changes since the Desert Spaces plan was adopted.

Ms. Dolan stated that the City of Scottsdale supports preserving open space. She stated that this may not be a task appropriate for MAG to undertake. Many communities have their own open space plans and this would be adding another task for MAG staff that may be unnecessary.

Mr. Smith stated that the idea for an update to the Desert Spaces Plan was triggered by the move for open space preservation. Because much has happened since the Desert Spaces Implementation Task Force was formed to implement the recommendations of the Plan, it was felt that an update was needed. Mr. Smith stated that if the Management Committee so desires, this item could be withdrawn.

Ms. Dolan moved to remove the item. Frank Fairbanks seconded. Chairman Carpenter called for discussion.

Mr. Fairbanks stated that the Desert Spaces Plan was an excellent plan. Mr. Fairbanks stated that bullet #3 creates a restriction on member agencies and is not useful. He added that there are other important tasks performed by MAG, and he would not want to place a further burden on staff. Mr. Fairbanks stated his support for the motion. He remarked that Phoenix and Scottsdale have voted with their wallets and are committed to preserving open space.

A vote was taken on the question, which passed, with Ms. Tischer abstaining.

17. Arizona Department of Environmental Quality Request for Offer for a Community Emergency Notification System

This agenda item was taken out of order.

Chief Harry Beck, Phoenix Fire Department, reported that it has been approximately 18 months since MAG was notified by the Arizona Department of Environmental Quality (ADEQ) that approximately \$2.5 million in funding may be available for an emergency warning system. Chief Beck explained that an emergency warning system would call residents and notify them

in the case of an emergency. He stated that there was discussion at ADEQ on how the funds would be distributed, and it was decided that a procurement process would be used to determine which agency would implement the system. Chief Beck stated that a response was submitted by MAG, and a decision is anticipated in the near future. Chief Beck stated that eight to nine technical-type vendors had responded to the RFO, however, the MAG 9-1-1 system is the most appropriate organization to develop the system. Chief Beck stated the support of the Management Committee is requested, for ongoing the maintenance and use of the system, if awarded. He noted that the \$2.5 million could be used to implement and manage the system for two years. Chairman Carpenter thanked Chief Beck for his report and asked if there were any questions.

Stuart Brackney asked if the system would allow for TTY use. Chief Beck replied that this has not been addressed specifically, but the system has that capability. Mr. Brackney requested that the Arizona Commission for the Deaf and Hard of Hearing be consulted during implementation.

Ed Beasley requested that if the MAG response is successful, and to coordinate and give consideration to those jurisdictions that already have notification systems in place. Chief Beck replied that would be taken into account. He added that the careful expenditure of funds is a component in the operation of the system.

Mr. Fairbanks asked about membership on the Oversight Team. Chief Beck described the committee.

Mr. Fairbanks moved to recommend receiving the Community Emergency Notification System funding, if awarded from the Arizona Department of Environmental Quality, and to amend the FY 2003 MAG Unified Planning Work Program and Annual Budget to reflect acceptance of the funding and program, and to coordinate with and give consideration to those jurisdictions that already have notification systems in place. Ms. Dolan seconded, and the motion carried unanimously.

15. Requested Change to the MAG Regional Freeway Program

Eric Anderson stated that ADOT has requested a number of material changes to the MAG Regional Freeway Program. He stated that the changes were listed on the spreadsheet included in the agenda packet. Mr. Anderson explained the Pima and Price Freeways noise walls project, which should be referred to as noise mitigation projects. In addition to noise walls, the project also includes the application of rubberized asphalt that will provide some noise attenuation. Mr. Anderson reviewed ADOT's Noise Attenuation Policy that provides noise mitigation measures. He added that the requested changes also include funds to ADOT for design and engineering work. Chairman Carpenter thanked Mr. Anderson for his report and asked if there were questions.

Jacob Moore asked for clarification on the landscaping project on Pima Road. Mr. Anderson replied that the landscaping project along the Pima was delayed, not deleted, until water was available. Mr. Moore stated that providing the water source is in process and should be completed in six months.

Ms. Tischer moved to recommend approval of the requested change to add the two noise mitigation projects for the Pima and Price Freeways and approval of the remainder of the changes as requested by ADOT. Mr. Pupo seconded, and the motion passed unanimously.

16. Federal Fiscal Year 2002 MAG Federal Funds Interim Closeout and Amendment/Adjustments to the FY 2002-2006 and Draft 2003-2007 MAG Transportation Improvement Program and FY 2002 and FY 2003 Unified Planning Work Programs and Annual Budgets

Paul Ward explained the process for initial, interim, and final closeout.. He noted that in the interim closeout process, approximately \$10.1 million in CMAQ funds and \$1.2 million in STP funds, totaling \$11.3 million, is available for closeout. Mr. Ward stated that the Transportation Review Committee had recommended projects that included the Peoria traffic signal system, final design of the light rail system, the Grand Avenue Major Investment Study, and the Regional Council had already approved the Special Census project. Mr. Ward noted that the final Environmental Impact Statement has not yet been approved and may not be until after fiscal year end. He described the process whereby funds could be transferred. Chairman Carpenter noted that the Transportation Review Committee had considered projects for the interim closeout at two meetings.

Terry Ellis clarified that the Peoria traffic signal project was a traffic signal interconnect project, which assists traffic synchronization. He stated that Peoria is the largest city in the region without an interconnected system.

Mr. Ellis recommended approving the interim closeout of Federal FY 2002, as recommended by the Transportation Review Committee at their April 23, 2002 and May 21, 2002, meetings as follows: (1) Defer the projects listed in Table One; (2) Advance the projects listed in Table Two; (3) Amend the FY 2002 and FY 2003 MAG Unified Planning Work Programs and Annual Budgets to include the additional funds for the Grand Avenue Major Investment Study as shown in Table Three; and (4) Authorize an amendment to the FY 2002-2006 MAG Transportation Improvement Program to include the necessary projects in FY 2002 and an adjustment to the Draft FY 2003-2007 MAG Transportation Improvement Program as listed in Table Four. Mr. Hutchinson seconded, and the motion carried unanimously.

18. Amendment to the MAG By-Laws to Include Apache Junction as a MAG Member Agency

Mr. Smith stated that the Regional Council approved adding Apache Junction as a MAG member agency and provided direction for MAG to draft the required changes to the By-Laws to include Apache Junction as a MAG member agency. He noted that the amendment to the By-Laws is required to be provided to the Regional Council with 15 days notice. Mr. Smith stated that one square mile of Apache Junction lies within Maricopa County, and the balance within Pinal County. He stated that the By-Laws amendment computes Apache Junction's dues and assessments on the total population of Apache Junction, which includes that portion in Pinal County. Mr. Smith added that Apache Junction would pay \$5,900 in dues, effective July 1, 2002. The amendment would also increase Gila River Indian Community's dues from \$497 to approximately \$2,000. Mr. Smith stated that prior to the Management Committee meeting, Urban Giff, Community Manager for the Gila River Indian Community, called and expressed concern with changes in their dues and their participation. Mr. Smith noted that only a small portion of Gila River Indian Community can participate for CMAQ funding. In addition, the Community is in the process of building their own 9-1-1 system.

Ms. Tischer asked the extent of Apache Junction in the urbanized area boundary. Mr. Smith responded that Apache Junction was within the PM-10 nonattainment area and he believed it was also within the urbanized area boundary. Eric Anderson stated that he believed that Apache Junction is part of the urbanized area according to the 2000 Census, although official maps will need to be consulted.

Ms. Dreska moved to recommend to approval of the amendment to the MAG By-Laws to include Apache Junction as a MAG member agency, to revise the methodology for calculating MAG dues and assessments to include the entire population of the MAG member agencies that are beyond the Maricopa County boundary, and to retain the existing methodology for calculating dues and assessments for Native American Communities as stated in the existing By-Laws. Mr. Ellis seconded.

George Hoffman stated that the City of Apache Junction was comfortable with the dues and assessments calculation methodology. He asked if the same population figures would be used for weighted voting. Mr. Smith replied that according to the MAG By-Laws, the population used for weighted voting is from the decennial or special census.

There being no further discussion, a vote on the question was taken, which passed unanimously.

19. Election of Officers

Ms. Dreska moved to elect Terry Ellis as Chairman, and Mike Hutchinson as Vice Chairman, of the MAG Management Committee. Ralph Velez seconded, and the vote carried unanimously.

Mr. Carpenter handed the gavel to the new Chairman, Mr. Ellis. Chairman Ellis expressed his appreciation to Mr. Carpenter for his efforts as Chair during the transition period, when the Chair and Vice Chair of the Management Committee both retired. Chairman Ellis remarked that Mr. Carpenter will still be counted on in his position as Chair of the Transportation Review Committee. Chairman Ellis presented Mr. Carpenter with a Resolution of Appreciation for his service to the MAG region. He thanked Mr. Carpenter on behalf of the Management Committee.

There being no further business, the meeting adjourned at 12:35 p.m.

Chairman

Secretary